

<<Name of the Independent Director>>

Date: _____

<<Address >>

Dear Sir/Ma'am,

Sub: Appointment as an Independent Director of Bharti AXA General Insurance Company Limited

This letter is being issued to you, to fulfilment the requirements of the Companies Act, 2013; we are pleased to issue this formal appointment letter to you.

We are pleased to inform you that at the Board meeting held on <<**Board Meeting Date**>>, Board of Directors of the Company have approved your appointment as an Independent Director of the Company to hold office till the date of the ensuing Annual General Meeting of the Company.

The Board also approved your appointment as an Independent Director of the Company to hold office from <<**Appointment Date**>> upto <<**Appointment End Date**>> for a term up to 5 consecutive years, subject to approval of the shareholders at the ensuing Annual General Meeting.

This letter will set out the terms of your appointment and your roles, duties, responsibilities and liability as an Independent Director on the Board of Company.

Kindly return the duplicate copy of this letter, and the terms of appointment enclosed herewith, duly signed by you in confirmation.

Thanking you,

For Bharti AXA General Insurance Co. Ltd.,

Chief Executive Officer& MD

Agreed and accepted

<<Name of Independent Director>>

DIN:

<<Name of Independent Director>>

DIN:

Sample Board Member Appointment Letter

JA Banks



Sample Board Member Appointment Letter:

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